



## For more information on Traineeship Programmes:

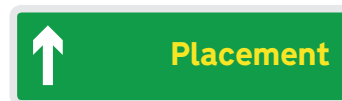
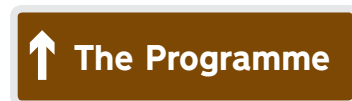
E-mail: [traineeships@southport.ac.uk](mailto:traineeships@southport.ac.uk)

Telephone: 01704 392817

Web: [www.southport.ac.uk/apprenticeships/our-courses/traineeships](http://www.southport.ac.uk/apprenticeships/our-courses/traineeships)

## Information for Candidates





Southport College is seeking to assist unemployed young people aged 16-24, to secure employment by providing them with meaningful opportunities to develop transferable skills.

The Traineeship Programme is designed to assist young unemployed people gain these transferable skills. Traineeships offer an opportunity to gain real work experience, job skills and improve English and maths, if needed. They give young people the skills and experience that employers are looking for, helping to boost confidence and career prospects with an Apprenticeship, Further Education or employment.

Our programme is tailored to individual needs, with an average duration of 12 weeks.

Subjects covered:

- ↑ **Working towards English and maths (if required)**
- ↑ **Open Awards Employability Skills Certificate**
- ↑ **Progress**

Trainees will prepare for placement during sessions at the College, placements will be between 1 and 3 days per week.

The course incorporates:

- ↑ **Functional skills maths and English (if required)**
- ↑ **Employability skills**
- ↑ **Progress**

### Preparation

Thorough preparation by the College, employer and prospective trainee and if relevant, an understanding of the trainee's personal circumstances that might affect their wellness will be well prepared for the workplace.

### Feedback & review

Regular constructive feedback from managers and formal reviews will take place at key stages with the manager, provider and trainee.

### Choice & relevance

The placement is matched to the trainee's areas of interest and aspiration, with young people undertaking high quality work experience rather than observation or mundane tasks.

### Eligibility

To be eligible for this course you will need to be aged 16-24 and not in education or employment or training. You should not already hold a Level 3 qualification.

**At the end of the course you can progress to:**

- ↑ **Apprenticeship**
- ↑ **Employment**
- ↑ **Higher level course at Southport College**



### A great success story - Jade Letford

"The traineeship programme at Southport College allowed me to gain confidence in myself. The programme also taught me that if you focus on the bigger picture of what you want to achieve and put in the work, then anything is possible. Never in my wildest dreams did I think that someone like myself, with no previous experience, would be working in one of the best solicitors within the country and one of the Times 100 Best Companies to work for but the traineeship/apprenticeship gave the opportunity and without them I don't think this would of been possible. Whilst on the course I was given the opportunity to learn the important key skills that are required in the working environment. I was also given the support and guidance throughout the course, which is leading me on the pathway towards a career in law."

**Once I'd finished the traineeship I went onto complete an apprenticeship. I then re-applied for a job within Fletchers and I had a successful interview and got the job."**