Job Description:

0.3 Lecturer in Hairdressing

(Fixed Term Contract until 30 June 2027)

0.3 Lecturer in Hairdressing (Fixed Term Contract until 30 June 2027)
REF: SL0075-877

The role:

The successful candidate will have a strong vocational background of working within the hairdressing sector.

The role is to contribute to the development and delivery of Hairdressing qualifications levels 1-3, within the Professional Service Industries Division.

Responsible to:

The postholder is responsible to Head of Division for Professional Service Industries.

Key Accountabilities and Responsibilities:

Lecturer duties and responsibilities are wide ranging. They may include, but are not restricted to the following depending upon the emphasis in any given post:

- Formal Scheduled Teaching (FST)

which includes:

- timetabled contact with groups of learners which forms part of approved College provision including sessions scheduled to take place both on and off site
- timetabled contact with learners on individually focused programmes which form part of approved College provision including sessions scheduled to take place both on and off site and in accordance with appropriate case loading arrangements
- timetabled tutorials which form part of the College's tutorial programme including those sessions dedicated to Induction
- Tutoring of distance learner programmes which form part of approved College provision and in accordance with appropriate case loading arrangements
- Assessment requiring the observation of competence (e.g. for NVQs) in accordance with appropriate case loading arrangements and which is of necessity carried out entirely separately from the teaching and learning process

- Ancillary duties:

The ancillary duties emanating from formal scheduled teaching include but are not limited to: Planning, preparation, marking (including other forms of assessment), day to day communication with students for the purpose of guidance and support, administration

including admissions, enrolment and registration, subject updating, personal development and teaching and learning innovation and improvement, participation in course evaluation as appropriate, participation in the Maintaining Student Responsibility procedures as appropriate.

- To maintain and update curriculum and subject expertise as required in effectively carrying out formal scheduled teaching responsibilities.

- To oversee and monitor compliance in line with the statutory duties and College policies and procedures with due regard to Health and Safety, Equality and Diversity and Safeguarding.

- To carry out other duties which may be assigned from time to time which are reasonably commensurate with the role of Associate Lecturer.

The above duties are indicative of the requirements of the post at the time of recruitment. It is management policy that roles and responsibilities are reviewed on a regular basis leading to possible modifications where appropriate. Staff may be asked to undertake other duties as may be reasonably required commensurate with the post, at the initial place of work or at other locations from which the College operates.

The Person:

The successful candidate will be the one whose professional and personal qualities correlate most closely with the following profile:

Qualifications and Attainments	Essential/ Desirable	Method of Assessment
Possession of a vocationally relevant advanced qualification up to at least Level 3 that has been held for a minimum of three years.	E	A
Possession of a recognised teaching qualification.	E	A
Level 2 qualification or equivalent in Numeracy and Literacy (or willingness to undertake and achieve within 2 years).	E	A/I

Skills and Experience		
Previous relevant teaching, training and/or assessing experience	E	A
Ability to display excellent teaching/mentoring skills	E	I
Previous vocational experience in relevant subject area (where applicable).	E	A/I
Possession of relevant knowledge and expertise in Information and Learning Technology.	D	A/I/AS

Personal Attributes		
Ability to relate professionally to students of all ages, background and ability.	E	I/AS
Ability to plan effectively, relevant learning programmes.	E	I/AS
Willingness to contribute fully or as required, to the work of the division and operate as an effective team member.	E	I
Knowledge of trends and development in the Further Education sector.	D	I
Resourcefulness and imagination in preparing learning support devices and materials for students.	E	I/AS
Capacity to deliver an appropriate range of approaches to learning.	E	I/AS
Proficiency in managing students learning including all aspects of planning, delivery, assessment and feedback.	E	A/I/AS
Ability to evaluate self and course performance and a willingness to implement necessary adjustments.	E	I/AS
Possession of relevant curriculum knowledge.	E	A/I
ICT experience.	D	A/I/AS
Be prepared to undertake staff development	E	I
Ability to work in a way that promotes the safety and wellbeing of children & young people	E	I
To work in accordance with and promote the Southport Education Group's Staff Charter, "Our Values"	E	I
Positive, flexible and adaptable approach	E	I
Willingness to commit to adhering to Southport Education Group policies and procedures with regards to Safeguarding, Prevent, Equality & Diversity, Health & Safety, GDPR etc.	E	I

Method of Assessment: A – Application, I – Interview, AS – Assessment

Salary:

£9,703.80 to £12,167.10 per annum

For information, the full-time equivalent is £32,346.00 to £40,557.00 per annum.

Summary of Terms and Conditions of Employment:

The post is offered on the Southport Education Group contract for newly appointed lecturers. This consists of a normal working week of 10.5 hours, comprising duties consistent with the position of lecturer, and a holiday entitlement of 103 hours plus Bank Holidays. The College may close for a number of working days in the interest of efficiency. If this occurs the taking of annual leave will be directed by the Corporation up to a maximum of 9 days. Typically these closures occur over the Christmas and Easter periods.

The post holder will be eligible to contribute automatically to the Teachers' Pension Scheme. Details of the scheme in operation can be found in the vacancies area of the College's website.

During their employment with the College the post holder will be expected to conduct themselves in a manner appropriate to the professional image of the College. They will be expected to provide a prompt and efficient service and to maintain appropriate standards of personal appearance at all times.

A disclosure from the Disclosure and Barring Service (DBS) will be requested in the event of a successful application to this post.

All applications for disclosures are dealt with in accordance with the DBS's Code of Practice and the College's Policies on The Recruitment of Ex-Offenders and on The Storage, Handling, Use, Retention and Disposal of Disclosures and Disclosure Information. Copies of the Code of Practice are available from the Personnel Department on request. Copies of the policies are available on the College's website on www.southport.ac.uk and the College's Intranet.

Southport Education Group is committed to safeguarding and promoting the welfare of children and young people. Copies of the College's Child Protection and Vulnerable Adults Policy and Procedures are available on the College's website on www.southport.ac.uk and the College's Intranet.

Timetable for Appointment:

Deadline for receipt of applications: Friday 23rd October 2026 (10:00am)

Interviews will be held: Monday 2nd November 2026

Application Procedure:

An application form should be completed and supported by a letter of application, which succinctly but comprehensively identifies your reasons for applying and how your career to date may have equipped you for the post.

Completed applications should be returned via email to personnel@southport.ac.uk

Upon receipt of your emailed application form, we will acknowledge your application via return email. If you haven't received a confirmation email prior to the closing date for the vacancy, please check your 'spam' or 'junk mail' folder. If the email is in this folder, please mark it as 'not spam/junk'. This should ensure that any further emails we send to you are not missed.

CVs alone will not be accepted.

In the interests of economy, you will not hear from us again unless you are shortlisted. Your interest in the post is greatly appreciated.