

**Minutes of the Standards Committee Meeting held on  
Wednesday 27<sup>th</sup> November 2019 at 3.00pm**



**KING  
GEORGE V  
COLLEGE**

**Present:** Christine Bampton  
John Clarke - Principal  
Veronica Fell  
Anita Holt  
Mo Kundi  
Lisa Owens  
Kathy Passant - Chair  
Carol Reid

**In Attendance:** Anne-Marie Francis – Vice Principal Curriculum & Quality  
Nicola Hurst – Director of Teaching & Learning and Sixth Form  
Caroline Jenkinson – Assistant Clerk to the Corporation  
Liz Jones – Head of Central Services  
Jesamine Kelly – Assistant Principal Curriculum & Quality

**Action**

**S.20.16 Item 1: Apologies for absence**

Apologies for absence were received from Suzanne Knowles.

**S.20.17 Item 2: Declarations of Interest**

A standing declaration of interest was received from Veronica Fell as she is married to John Fell

**S.20.18 Item 3: Minutes of the Previous Meeting – 10<sup>th</sup> September 2019.**

*The Board resolved to approve the minutes as an accurate record.*

**S.20.19 Item 4: Actions Summary**

The Committee received the Actions Summary from the meeting of 10<sup>th</sup> September 2019. The Chair requested completion dates be added to the table when updating.

19.115 Complete. Progression plan

20.04 Complete – results of internal survey due February 2020.

20.07 Flowchart to be attached to the Quality Strategy. Complete

20/08 Complete – final report due.

20/09 Information will be available for the next meeting. Complete.

**S.20.20 Item 5: Confidential Business**

No agenda items were considered to be confidential.

**S.20.21 PRESENTATION – CURRICULUM INTENT IN THE NEW EIF**

The VP C&Q gave a presentation on Curriculum Intent in the New EIF.

## S.20.22 Item 8: Curriculum Report

The VP C&Q presented a report on curriculum issues, which focused on departmental outcomes for 2018/19 and targets for 2019/20.

Governors were advised that the curriculum offer for 16-18 students had been revised to include Applied Psychology and the closures of L3 Motor Vehicle, L3 Painting and Decorating (L2 being sufficient for progression to employment) and A Level French. In response to a governor question, the Principal confirmed L3 Motor Vehicle students had been moved to apprenticeships. The VP C&Q agreed to refer to where students on these courses had moved to in her report.

VP C&Q

All SC students had completed maths and English diagnostic tests and all KGV students completed the first of six planned timed assessments (TA). The outcomes of the TA indicate progress is being made in the majority of subjects, with a pass rate of 92.8% and 37% at high grades.

Governors were informed an additional programme in Business Management is on offer for 2020. The Chair of Corporation queried why a cohort had not been recruited for this in September 2019. The Assistant Principal advised that the programme had not been validated until the summer and recruitment numbers had proved insufficient to run the course this year. However, Level 3 and ILM learners in particular were being targeted for next year.

Recruitment remains a high priority across all areas particularly for A Level study programmes at KGV where numbers had declined.

The Chair added that the curriculum report fits in neatly with a competitor analysis to ensure our curriculum stands up against the offers made by competitors.

A governor asked for clarification again as to why the College's application to run T-Level pilots had not been successful. The VP C&Q advised that the first round had focused on outstanding providers and the second on larger providers, the College would be applying for the next round. In the meantime the College had T-Level champions in all areas who also attended relevant external meetings, the subject being a standing item on the Curriculum Development Group's agenda.

In order to attract more able students the Committee discussed KGV offering the opportunity to study for four A Levels, which would also enhance the curriculum offer at no additional cost. The VP C&Q agreed to progress this and follow up urgently with marketing and school liaison.

VP C&Q

The Chair requested that the next report also include reference to the Extras Programme at KGV. The VP C&Q agreed.

VP C&Q

***The Committee resolved to accept the report.***

## S.20.23 Item 7: Self-Assessment Report (SAR) 2018/19 and QDP for 2019/20

The VP C&Q presented the draft Self-Assessment Report for 2018/19 and the Quality Development Plan for 2019/20.

It was noted that there were some significant differences in this year's SAR, including closing the loop on last year's QDP and the addition of an executive summary which detailed the process undertaken in validating the SAR for those governors who had not been involved in the process.

The Chair referred to the 'judgement' at page 11 and asked it to be amended to "... teachers are not sufficiently motivating learners ...". VP C&Q to amend. **VP C&Q**

The Chair thanked the VP C&Q for the helpful coding link between the SAR and the QDP and noted the importance of the action plan. Judgements had been made in each area of the SAR, as defined by the new inspection framework and progress outlined from the previous year's QDP. The VP C&Q advised that progress against each judgement would be included in the following year's report. **VP C&Q**

The Chair of Corporation noted that the SAR was not as strong as the previous year and questioned whether the College would be able to deliver what was required under the new inspection framework. The VP C&Q stated that she had a high level of confidence and explained that action plans had already been put in place to develop areas identified as requiring improvement within the SAR. The Chair acknowledged the importance of recognising that progress had not been achieved in all areas and that we were aware of this.

The VP C&Q advised that she was meeting with principals in the Sixth Form Consortium the following week to share data and the findings would be included in the VP report. **VP C&Q**

***The Committee resolved to recommend the report for approval by the Corporation.***

#### **S.20.24 Item 9: HE Self-Assessment Report 2018/19 and QDP for 2019/20**

The Assistant Principal presented the HE Self-Assessment Report for 2018/19 and the QDP for 2019/20. Progress against the targets set in the HE Strategy and an overview of HE provision for 2018/19 and actions for the year ahead were included in the report.

The Chair referred to the overall satisfaction rate, being 25% below the national average. The Assistant Principal confirmed this had largely been with regards to issues with a teacher who had been teaching half the modules on a course with a particularly large cohort. The students on this course had not been happy with the teacher and their feedback had negatively skewed the overall results. This teacher had now been redirected to another role, with more experienced HE teachers having been introduced to the programme this year. The VP C&Q advised that feedback from the HE student rep group had been very positive with only one area noted for improvement. The HE student governor advised that there were still some concerns with the member of staff redirected to a new role and the Assistant Principal agreed to follow these up.

The Chair of Corporation questioned what was being referred to under the area for development identified at paragraph 11.3 - mapping of governance activity to the OfS Regulatory Framework. The Assistant Principal advised that she had attended a session on this at the recent AoC Conference where it had been recognised that some colleges were expecting visits due to governance issues and the AoC had developed training around this. The Assistant Principal to meet with the Head of HE and Director of Governance to progress. **Asst Principal/ Dir of G**

***The members present resolved to recommend the report for approval by the Corporation.***

**S.20.25 Item 10: Teaching & Learning Strategy for 2019/20**

The Director of T&L&SF presented a draft Teaching and Learning Strategy for 2019/20 and confirmed it had been well received by staff with teachers now self-evaluating their areas for development against key performance indicators. Measuring the impact of this would be carried out at three points during the year with December being the first one.

In response to a governor question regarding themes arising due to the numbers of teachers involved, the Dir of T&L&SF advised that one particular theme that had arisen from teachers was measuring in-year progress particularly in line with the move towards skills, knowledge and behaviours, rather than simply measuring the progress of knowledge.

The Chair requested that the impact of the new strategy be included in the next report outlining the differences it had made

**Dir  
T&L&SF**

***The Committee resolved to accept the report.***

**S.20.26 Item 11: Student End of Year Survey 2018/19**

The Director of T&L&SF presented the End of Year Survey for 2018/19 which covered learner feedback for Southport College and KGV.

The Chair requested a report be provided at the next meeting showing what had been done differently as a result of the survey findings and how the results compared with other colleges and sixth forms. The Director of T&L&SF agreed to provide.

**Dir  
T&L&SF**

***The Committee resolved to accept the report.***

*The Director of T&L&SF left the meeting at 4.50pm*

*The Head of Central Services joined the meeting at 4.52pm*

**S.20.27 Item 12: Marketing Strategy Progress Report**

The Committee received for information a progress report which had a prime focus on 16-18 recruitment.

The VP C&Q confirmed the move of school liaison into guidance was proving positive and felt it had contributed to the increased overall footfall at both sites' during open events.

The staff governor confirmed she was meeting with more potential students from those schools where the school liaison team regularly attended.

Governors discussed the recruitment table at Annex 1. In response to governor requests the VP C&Q agreed to amend the headings to 2018, 2019 and 2020 and add a column showing applications to date so that progress against targets could be easily seen.

**VP C&Q**

***The Committee resolved to accept the report.***

**S.20.28 Item 13: Items to be reported to the Board**

The Chair summarised the items to be reported to the Board:

- i. Presentation on Curriculum Intent in the New EIF from the VP C&Q
- ii. Self- Assessment Report 2018/19 and QDP 2019/20
- iii. HE Self-Assessment Report 2018/19 and QDP 2019/20
- iv. Curriculum Report
- v. Update on Teaching & Learning Strategies and deep dives

**S.20.29 Date of Next Meeting**

Wednesday 5<sup>th</sup> February 2020 at 3.00pm