

**Minutes of the Extraordinary Corporation Meeting held on
Friday 23rd August 2019 at 3.00pm**



Present: Christine Bampton
John Clarke - Principal
John Fell
Veronica Fell (Chair)
Terry Fleetwood
Rob Firth
Mark Grutters
Vickie Hayes
Alex Kenny
Suzanne Knowles
Mo Kundi
Lisa Owens
Kathy Passant (Vice Chair)
Carol Reid
Vipin Trivedi

In Attendance: Caroline Jenkinson – Assistant Clerk to the Corporation
Peter Ryder – Rockborn
Nicola Tomlinson – Rockborn

Action

C.20.01 Item 1: Apologies for absence

Apologies for absence were received from Gareth Catterson, Clerk to the Corporation.

In the absence of the Clerk for today only Caroline Jenkinson took the minutes of the meeting and Christine Bampton acted as Clerk. The reason for this being to manage conflicts of interest with the Assistant Clerk working in Principalship.

The Chair thanked governors for attending the meeting at short notice and outlined the business which would be conducted in the sessions, the second session being confidential.

C.20.02 Item 2: Declarations of Interest

A standing declaration of interest was received from Veronica Fell (Chair) as she is married to John Fell.

C.20.03 Item 3: Appointment of Governors

The Chair presented for approval the appointment of two independent members on the recommendation of the Governance Committee.

Mark Grutters – currently a parent governor with the appropriate skillset to become a full member. Mark considered and agreed the move and will serve on the Audit Committee due to his experience and also due the retirement of Terry Fleetwood from the Audit Committee and the Board.

The recruitment process for a new parent governor will be undertaken in September.

Juliette Cosgrove – The Chair, the Principal and Mo Kundi recently interviewed Juliette who works in the NHS as Director of Nursing with a skillset in HR/Personnel and recommended Juliette serve on the Resources and Remuneration Committees.

The Board resolved to approve the appointment of the two independent governors for a 4 year term of office

The Chair informed the Board that Paul Cochrane had decided to step down from the Board due to his recent professional retirement and conflicting time commitments. The subsequent vacancy will be addressed in due course, including his position as Chair of Resources and member of Remuneration Committee. In the meantime, as a Chair's Action and temporary measure, Kathy Passant agreed to step up to be Chair of Remuneration and John Fell to be Chair of Resources. As a consequence John Fell will step down from the Audit Committee.

For information the Chair informed the Board that [REDACTED] currently an Associate Governor, had been ill for some time but following surgery has made a full recovery. As such it was suggested that he be offered the position of a full independent governor of the Board serving on the Audit Committee. To be followed up by the Clerk.

Chair/Clerk

The Board resolved to agree the temporary appointment of Kathy Passant as Chair of the Remuneration Committee and John Fell as Chair of the Resources Committee.

C.20.04 Item 4: John Clarke Address to the Board

The Principal informed the Board of his decision to retire this academic year. He explained he felt the time was right to step aside from both a personal and professional viewpoint. He explained he felt it was important, following the Good Ofsted monitoring visit, to have a new Principal in place in time for the first full inspection of the merged college under the new CIF.

The Principal left the meeting at 3.10pm.

C.20.05 Item 5: Approval of Recruitment Consultants for the appointment of a new Principal/CEO

This item was considered confidential and a separate confidential minute was recorded.

C.20.06 Item 6: Presentation with Recruitment Consultants

This item was considered confidential and a separate confidential minute was recorded.